



**WE NEED YOUR
HELP!**

Can you spare a bit of time
to help us with our
accounts?

**TREASURER
needed**

West Hill Primary School PTFA is in urgent need of a Treasurer. Since our amazing Treasurer stepped down in September, we have been unable to fill the role.

You do not need to be an accountant to take on the position, It involves keeping track of the in goings and out goings, paying expenses when required, and giving the group an overview of the state of our accounts before each meeting. If you are able to audit our accounts at the end of the year and submit them to the charity commission then even better! (but this can be done externally)

If interested please contact the office or us at
PTFAWH@west-hill-primary.devon.sch.uk