



West Hill Primary School
 (a partner in the SMILE Learning Trust)
 Beech Park, West Hill, Ottery St Mary, Devon EX11 1UQ
01404 812599
admin@west-hill-primary.devon.sch.uk
Headteacher: Cheryl Boulton



Minutes – Full Governing Board

7th April 2022 – via TEAMS

Attending				Declaration of pecuniary interest	Office Terminates
CB	Cheryl Boulton	Headteacher	Y	Nothing to declare	
RP	Rob Pantling	Staff	N		02.09.2023
RJ	Rachael Jewell	Parent	N		02.12.2025
SM	Steve Meredith	Parent	N		07.09.2025
L	Lisa Heard	LA	Y	Nothing to declare	07.12.2025
LJ	Lee Jordan	Foundation	Y	Nothing to declare	26.09.2022
BM	Bob Maskell	Foundation	Y	Nothing to declare	01.02.2026
		Co-opted			
LS	Lucy Samson	Co-opted	N		07.01.2024
GH	Graham Harry	Co-opted	Y	Nothing to declare	02.02.2025
IG	Ian Guy	Co-opted	Y	Nothing to declare	28.09.2025
Others					
BD	Bec Davey	Clerk	Y	Nothing to declare	

ITEM		ACTION
PROCEDURAL		
2022.32	Apologies: LS (family) Approved. The Clerk confirmed the meeting was quorate (3 or more governors).	
2022.33	Declaration of Interests: None	
STRATEGIC		
2022.34	Financial Monitoring <ul style="list-style-type: none"> Approve Budget following recommendation by the Finance Committee: LH (Finance Committee Chair) confirmed that the budget was discussed and approved at a meeting of the Finance Committee which was held on 5th April 2022. It was noted that there was only a slight surplus showing for 2022/23 year end and deficits showing for future years going forward but this is because DCC do not allow for the pay award funding to be included within the income stream, although it has never not been funded previously. Was this to be added, a year end surplus would show for all years. Another area to be noted was that there are currently only 23 children confirmed to join the reception class in September rather than the PAN of 30 and with the school receiving £4K for each child, this can make a difference. Governors approved the budget. 	Clerk to advise LD that Budget has been approved



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	<ul style="list-style-type: none"> • Ratify SFVS following recommendation by the Chair: GH confirmed that following the last FGB where questions were raised about the SFVS, these were answered under separate cover and the SFVS has been approved and signed by GH. 	
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Meeting closed: 6:36

ITEM	ACTION	WHO	DUE BY
2022.34	Advise LD that the budget has been approved	BD	07.04.2022

Signed: _____ (Chair)

Date: _____