



West Hill Primary School
 (a partner in the SMILE Learning Trust)
 Beech Park, West Hill, Ottery St Mary, Devon EX11 1UQ
01404 812599
admin@west-hill-primary.devon.sch.uk
Headteacher: Cheryl Boulton



Minutes – Full Governing Board

27th November 2023

Attending				Declaration of pecuniary interest	Office Terminates
CB	Cheryl Boulton	Headteacher	Y	Nothing to declare	
EF	Elaine Fanson	Staff	N		02.09.2027
MC	Matt Carpenter	Parent	Y	Nothing to declare	17.04.2027
SM	Steve Meredith	Parent	N		07.09.2025
LH	Lisa Heard	LA	N		07.12.2025
LJ	Lee Jordan	Foundation	Y	Nothing to declare	27.09.2026
BM	Bob Maskell	Foundation	Y	Nothing to declare	01.02.2026
GH	Graham Harry	Co-opted	N		02.02.2025
SL	Sara Lees	Co-opted	N		08.11.2026
	VACANCY	Co-opted			
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Others					
BD	Bec Davey	Clerk	Y	Nothing to declare	

All governors have agreed to abide by the Code of Practice as approved by the FGB and understand the level of confidentiality required for the meeting.

Question Action/Decision

1	Apologies: Apologies were received from LH, SM, GH & SL
2	Declaration of Interests: None declared.
3	To appoint Lucy Samson as an Associate Member: LJ proposed LS be an Associate Member, BM seconded. All present in favour. Governors approved LS's appointment as an Associate Member. Clerk to advise LS.

Meeting closed: 9:00pm

ITEM	ACTION	WHO	DUE BY
3	Advise LS she is an associate member	BD	01.12.23

Signed: _____ (Chair) Date: _____