



West Hill PTFA Minutes

30/04/26

Attendees: Bruce Wilkinson (Chair); Rachael Jewell (Treasurer); Nik Nash (Secretary); Steve Pinkerton-Clark; Rob Pantling; Natasha Potashnik; Cathy Armstrong; Lou Down; Kaylee Smith; Danielle

Intro from Bruce

Accounts update

- Confirmed we're in a better financial position than expected.
- £3242 has been funded to the library so far. Only remaining invoice is the mural for £1750, bring the total contribution to £4992.
- The School is going to fund the books.
- The Parish Council have advised that they would be happy to retrospectively fund items for the Library, e.g. furniture. They will require an invoice.
- Resolved to vote Steve in as new Treasurer.
- The PTFA would like to thank the retiring Treasurer Rachael for all her hard work and continuing support of the PTFA.

Funding Requests

- Yr 1 & 2 have requested £720 for a visit to the Jurassic Coast including a coastal cruise. Agreed to fund.
- In general, the PTGA will look to provide each year group with £400 per year.
- Rob mentioned that there was a gap in cultural enrichment at the school, so giving teachers knowledge of how much funding they should expect would allow them to plan appropriate trips.

Fete

Advertising

- Updates to poster need to be provided to Cathy
- Posters for fete were historically laminated by Lisa Arnold. Danielle is happy to put them up round village.
- Kaylee to take sign to Marsh Barton to get it updated.
- Rob has confirmed that signage can be printed at the school, so long as it is reasonable. Steve has also offered to undertake printing up to A1.
- Send poster to Natasha to put up on PTFA Facebook page

Sponsorship

- Bruce to see Redferns next week. Marketing offering still TBC.

- Steve will also speak to National Grid r.e. sponsorship

BBQ

- Rhea to approach supermarkets for donations & help on day at BBQ.
- Gerry to confirm what was previously ordered for BBQ
- Bruce to review sources for meat and place order.

Stalls

- Parent to supply bouncy castle on Fri & Sat including supervision. Will provide 20% of takings on the day & 20% if booking fee to the PTFA for new bookings.
- Natasha's children would like a stall for 3D printed fidget toys.
- Emily has tug of war rope & splat the rat
- Cathy has corn hole.
- Put out request for more traditional games. Ideal for children to run. Give list for each year group to choose from.
- Steve suggested contacting the Archery Club.
- Natasha to organised treasure hunt round the fete.
- Cathy has spoke to West Hill Wasps. Weren't involved last year. Bob to speak to Committee.
- PTFA to offer uniform to Ottery Larder. Rob requested full set of uniform for the school in larger sizes for emergencies.
- Rob confirmed that there should be adult involvement with the stalls of Yr's 5 & 6's. This should be communicated to parents.
- Bruce to look at differed options for face/ glitter paint. Lisa Arnold may be able to recruit Kings Students with offer of voucher for drink & burger.
- Kaylee has ordered raffle tickets
- Cathy has asked Taste of Sidmouth to provide ice-cream,

Admin

- Nik to send out date to clear cupboard
- Rob will MC if necessary, but would prefer if the PTFA source another volunteer.
- Teri has offered to organise money on the day.

AoB

- Rob requested that the PTFA post the advert for Meal Time Assistant on their Facebook page. Natasha to do.